

**Tender Documents**  
**For supply, testing, commissioning and trial run of small scale bakery  
production equipments**

**TERMS AND CONDITIONS**

**Section – I**

**INSTRUCTION TO BIDDERS**

**1. General Information**

- 1.1 The tender is for supply, testing, commissioning and trial run of small scale bakery production equipments at location: Centurion Science & Technology Entrepreneurship Facilitation Center, Bhubaneswar.
- 1.2 Location for installation : Urban Business Center , Centurion Science & Technology Entrepreneurship Facilitation Center, Bhubaneswar.
- 1.3 Period of Completion of work , including supply, installation, testing , commissioning and trial run shall be 90 Days from the date of notification of award.
- 1.4 **Centurion Science & Technology Entrepreneurship Facilitation Center**, Bhubaneswar does not bind itself to accept the lowest or any tender but reserves the right to accept full or part of any tender at its discretion.

**2. Eligibility of Bidder :**

- 2.1 The Tender is open to all eligible bidders.
- 2.2 Tender should be submitted by the Equipment / Machinery Manufacturers or authorized supplier for Machines and equipments only.
- 2.3 To be eligible for the award of contract, bidder shall provide evidences satisfactory to **Centurion Science & Technology Entrepreneurship Facilitation Center** of their eligibility, their capacity and adequacy of resources to carry out the contract effectively.

### **3. Bidding Documents :**

- 3.1. The goods required, bidding procedures and contract terms are prescribed in the bidding documents. In addition to the tender notice, the bidding documents includes :
- i. Instruction to bidders
  - ii. Procedure, Drawings and Methods for Installation, testing, commissioning , trial run and handing over of equipment
  - iii. Form of BID
  - iv. Schedule of supply information
  - v. Standard Forms of Bank Guarantees
  - vi. Technical specification and schedule of quantities

The bidder is expected to examine all instructions, terms and condition, specifications in the bidding documents. Failure to furnish all information required by the bidding documents partly or fully in any respect will lead to rejection of its bid.

### **3.2 Clarification of Bidding Documents**

A prospective bidder may seek any clarification of the bidding documents from the office prior to submission of the tender through a written communication or email to :

**The Project Director,  
Urban Micro Business Center,  
Centurion Science & Technology Entrepreneurship Facilitation Center,  
Adjacent Kargil Road,  
Bhubaneswar, 751 020**

email : [director.dm@cutm.ac.in](mailto:director.dm@cutm.ac.in)

### **4. Price Basis :**

#### **4.1 For Supply of machinery and equipments**

- 4.1.1 The quoted price for equipments in the units given in the Enquiry shall be on FOR destination basis, inclusive of all taxes and duties, packing and forwarding charges, transportation insurance, handling charges and other incidental charges, as applicable . The bidder shall however provide a breakup of the prices quoted.
- 4.1.2 The quoted price of the bidder shall be valid for a period of 3 months from the date of opening of tender. The rates should be quoted both in figures and words.

- 4.1.3 The bidder must indicate Tariff items, Number and rate of Excise Duty as applicable. Original Excise Duty Gate Pass will be required to be furnished in case charged to **Centurion Science & Technology Entrepreneurship Facilitation Center**.
- 4.1.3 Only Central Sales Tax as applicable at the time of supply is to be charged. However, if any bidder finds that any other Tax is to be paid, it should clearly be mentioned in the tender.
- 4.1.4 **Supplier's Sales Tax Registration Number /TIN NO/PAN NO** should be mentioned in the tender positively.

#### **4.2 For installation, testing, commissioning , trial run and handing over**

- 4.2.1 The bidder shall submit separate rates for complete installation, testing, commissioning, including satisfactory performance trial run for 30 days.
- 4.2.2 The quoted price for installation, testing, commissioning, trial run and handing over should be on FOR destination basis, inclusive of all taxes and duties as applicable. The bidder shall be responsible for supply of all sundries, fuel (other than electric), oil and lubricants as may be required for installation, testing, commissioning and trial run for a period of 30 days. However the electrical / fuel charges during the trial 30 days period shall be borne by **Centurion Science & Technology Entrepreneurship Facilitation Center**.
- 4.2.3 The bidder shall be provided with space for storage of material and equipments during the installation. However the watch and ward, insurance of equipments and materials during the storage, installation and testing shall be the responsibility of the bidder.

### **5. Preparation of Bids :**

The Tender is to be submitted under "TWO BID" system : **Technical Bid and Commercial Bid**.

#### **5.1 Bidding Document – Technical Bid**

The bidder shall provided the following bidding documents as a part of the Technical Bid :

1. The Bidding document – signed and sealed on each page
2. Bid Form for Technical Bid
3. Documentary evidence established in accordance with Clause 2.2 that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted.
4. Documentary evidence established in accordance with Clause 2.3 that the goods and services to be supplied by the bidder conform to the bidding documents.
5. Catalogue for the Machine / Equipments proposed to be supplied

6. Copy of the latest Income Tax Return
7. Copy of Latest Income Tax clearance certificate valid till the end of the bid validity period
8. Copy of Latest Sales Tax clearance certificate valid till the end of the bid validity period
9. Copy of Latest Excise clearance certificate valid till the end of the bid validity period
10. Copy of DGS & D certificate if registered for the particular machine offered.
11. Copy of Registered under NSIC certificate to be enclosed if applicable
12. List of customer / clients with address and contact number to whom the said machines / equipments supplied along with performance certificate from the customer
13. Authorized letter for participation in tender opening
14. Copy of Quality certificate
15. Earnest Money Deposit in accordance with Section II, Clause 2.
16. The schedule for delivery, installation, testing, commissioning and hand over

## **5.2 Bidding Document – Commercial Bid**

The bidder shall provide the following bidding documents as a part of the **Commercial Bid** :

1. Bid Form for Commercial Bid
2. The completed schedule of quantities for supply of machinery and equipments provided in the bidding document – **Annexure IV**
3. The completed schedule of quantities for services provided for installation, testing, commissioning, trial run and handing over – **Annexure V**

## **5.2 Bid Form :**

The bidder shall complete the Bid form and the schedule of quantities furnished in the bidding documents, indicating for the goods and services to be supplied, a brief description of the goods, quantity and rate.

## **5.3 Bid Prices**

- 5.3.1 The bidder shall indicate in the schedule of quantities, provided in this document, the unit prices and total Bid prices of the goods and services it proposes to supply under the Contract, on FOR destination basis, inclusive of all taxes and duties, packing and forwarding charges, transportation, insurance and other incidental charges and handling charges if any.

- 5.3.2 The bidders shall provide the breakup of their offered prices separately for :
- a. Supplies of machinery and equipments in accordance with Clause 4.1
  - b. Installation, testing, commissioning, trial run and handing over in accordance with Clause 4.2
- 5.3.3. The quoted price of the bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account. A bid submitted with any adjustable prices basis for such goods and services will be treated as non-responsive and rejected.
- 5.3.4 The **Centurion Science & Technology Entrepreneurship Facilitation Center**, Bhubaneswar does not bind itself to accept the lowest or any tender but reserves the right to accept full or part of any tender at its discretion.

## **6. Documents Establishing Bidders' Eligibility and Qualification :**

The bidder shall furnish the following documents to establish the bidder's eligibility and its qualifications to perform the contract if its bid is accepted. The bidder should also give information in the format attached to the Bid document.

- 6.1 In case a bidder is offering to supply goods under the contract which the bidder is not manufacturing, the bidder has to provide due authorization certificate by the good's manufacturer or producer to supply the goods.
- 6.2 That the bidder has financial, technical and production capabilities necessary to perform the contract.
- i. Organisational Profile providing capacity statement of the firm with details of personnel, equipments plant , clients and performance during last 2 years .
  - ii. Copies of original documents defining the constitution or legal status of the firm or company
  - iii. Details of experience and past performance of bidder for similar supplies and installation work
  - iv. Audit Report for past 3 years of the firm /organization
  - v. Information / Declaration regarding any current litigation in which the bidder is involved.

## **7. Submission of Bids**

- 7.1 The Tender is to be submitted under "TWO BID" system viz, two separate sealed covers one should contain Technical Bid along with EMD and other should contain Commercial bid. Both the bids are to be packed in one sealed cover.
- 7.2 Quotations should be typed and free from over-writing. Erases, correction or additions must be attested.
- 7.3 Tender should be sent duly sealed and super-scribed **Technical Bid / Commercial Bid** for small scale Bakery Production Items to the following address:  
**M/s Centurion Science & Technology Entrepreneurship Facilitation Center, HIG 5, BDA Duplex Phase I, Pokhariput, Bhubaneswar, 751 020 .**
- 7.4 The tender should reach the above office by **4.00 PM on or before 31 March 2015.**
- 7.5 Tender received after the **4.00 PM of 31 March 2015** will be rejected or returned unopened to the bidder.

## **8. Bid Opening :**

- 8.1 The technical Bid will be opened at **5.00 PM of 31 March 2015** in the Meeting Hall of the office of Centurion Science & Technology Entrepreneurship Facilitation Center, Adjacent to Kargil Road . Near - Pokhariput, Bhubaneswar, 751 020.
- 8.2 The bidder or their authorized representative may be present at the time of opening of tenders.
- 8.3 The date of opening of Commercial Bid shall be intimated to the successful bidders in due course.

## **9. Period of Validity of the Bids**

- 9.1 Bids shall remain valid for 90 days after the date of bid opening as indicated in the tender notice. Any bid valid for shorter period may be rejected by **Centurion Science & Technology Entrepreneurship Facilitation Center** as non – responsive .
- 9.2 In case of any need for extension of the validity period of the tender. **Centurion Science & Technology Entrepreneurship Facilitation Center** may solicit the bidders for extension for the validity period and suitably extend.

## Section – II

### 1. General Conditions :

- 1.1 The tender is for supply, testing, commissioning and trial run of small scale bakery production equipments at location : Centurion Science & Technology Entrepreneurship Facilitation Center, Bhubaneswar.
- 1.2 Period of Completion of work , including supply, installation, testing , commissioning and trial run shall be 90 Days from the date of notification of award.
- 1.3 No enhancement of rate for whatever cause will be allowed once the tender is accepted. Withdrawal of the tender or failure to make the supply within the scheduled period will entail cancellation of the order in addition to forfeiture of Earnest Money Deposit /Security deposit.
- 1.4 **Centurion Science & Technology Entrepreneurship Facilitation Center**, Bhubaneswar reserves the right to reject any tender without assigning any reason.
- 1.5 The list of references of existing users of similar machines to be provided with the offer.
- 1.6 Each page of Terms & Conditions needs to be signed and stamped with authorized seal.
- 1.7 **Contact: Mr Subrat Dash, Centurion Science & Technology Entrepreneurship Facilitation Center**, 09437260856, 09090960856, email : [director.dm@cutm.ac.in](mailto:director.dm@cutm.ac.in)

### 2. Bid Security / Earnest Money Deposit

- 2.1 The Technical Bid should accompany EMD of Rs 15, 000/- in shape of Demand Draft drawn in favour of **Centurion Science & Technology Entrepreneurship Facilitation Center**, Payable at Bhubaneswar.
- 2.2 The EMD shall be refunded to the unsuccessful bidder without interest within 30 days of finalization of the tender. In case of the successful bidder the EMD shall be converted as security Deposit and shall be refunded without any interest after successful completion of the warranty period.
- 2.3 Bidder(s) without EMD shall be treated as unresponsive and liable to be rejected.
- 2.4 Withdrawal of bid after the opening of tender shall result in the forfeiture of its EMD.
- 2.5 The bank guarantee for the advance payment from any Nationalised Bank.

### **3. SPECIFICATION**

- 3.1 Specifications of the machine/items quoted should be listed in the tender documents and Printed catalogues should be supplied separately. The Model of the machine/items and its Catalogue should be spelt out clearly.
- 3.2 Specifications and rate of each item of the standard accessories should be given separately.
- 3.3 Additional accessories recommended by the suppliers can be quoted separately.
- 3.4 A deviation statement clearly mentioning compliance against each specification should be invariably provided.
- 3.5 The contents of the tender should be clear, specific & self-explanatory. Comments like OK are not acceptable, instead exclusive or inclusive should be written. In case of ambiguity decision of **Centurion Science & Technology Entrepreneurship Facilitation Center**, shall be final.

### **4. INSPECTION**

- 4.1 **Centurion Science & Technology Entrepreneurship Facilitation Center**, reserves the option of inspecting the goods at supplier's works prior to packing and dispatch. Supplier shall provide all facilities for carrying out the inspection.
- 4.2 Inspection formats/ Test Reports used and the standard (ISI/BBS/DIN) adopted should be supplied along with the quotation.

### **5. GUARANTEE**

- 5.1 The supplier of equipments / machinery shall furnish guarantee in respect of material and machining defect in Machine Tools, performance and against any manufacturing defect for a period of minimum 12 months from the date of commissioning.
- 5.2 The supplier shall also provide free after-sales-service and free replacement of defective parts during the Guarantee period.
- 5.3 Bank Guarantee from nationalized bank for advance amount, valid up to 180 days or completion of order (whichever is later ) has to be submitted by the bidder in the format given at Annexure – VI



## 6. DELIVERY

6.1 Delivery of the goods will have to be made to the consignee at the place mentioned below:

**M/s Centurion Science & Technology Entrepreneurship Facilitation Center, Near Kargil Road, Bhubaneswar**

**Regd. Office : HIG 5, BDA Duplex Phase I, Pokhariput, Bhubaneswar, 751 020**

6.1 Supplies shall be securely protected and the goods packed against loss, damage etc. marking and consignee details shall be as per the Purchase Order.

6.2 Delivery period of machine/items should not exceed 2 months from the date of placement of Purchase Order. The technical bid must contain the delivery schedule.

6.3 A penal charge @ ½% of the order value for delay of every 15 calendar days beyond the agreed delivery period to the extent of maximum 5 % will be levied.

6.4 **Centurion Science & Technology Entrepreneurship Facilitation Center** reserves the right to cancel the order or a part thereof in case of delay beyond the agreed delivery period, forfeiting the earnest money/security deposit.

6.5 The goods to be dispatched only through reputed transporter having All India Permit on Door Delivery basis.

## 7. INSTALLATION & COMMISSIONING

7.1 Installation of the equipments, machine / items will be arranged by Centurion Science & Technology Entrepreneurship Facilitation Center while commissioning will be the responsibility of the supplier at their cost.

7.2 The supplier shall be responsible for supply of all sundries, fuel (other than electric), oil and lubricants as may be required for installation, testing, commissioning and trial run for a period of 30 days. However the electrical charges during the trial 30 days period shall be borne by Centurion Science & Technology Entrepreneurship Facilitation Center.

7.3 **Centurion Science & Technology Entrepreneurship Facilitation Center** shall provide space for storage of material and equipments during the installation. However the watch and ward, insurance of equipments and materials during the storage, installation and testing shall be the responsibility of the bidder.

## 8. PAYMENT

- 8.1 **Advance for Supply of equipments** : 70 % of the total ordered value shall be advance on acceptance of the order, signing of the agreement and submission of the bank guarantee as per the terms of the contract/ purchase order. **Annexure - VI**
- 8.2 **Payment of Installment – II** : 20 % of the total ordered value shall be released within 15 days of material received with accessories, installed, tested and commissioned .
- 8.3 **The final payment** of 10% will be released within 15 days after 90 days of successful trail run of the machine

## 9. ARBITRATION

In the event of any dispute arising under these terms and conditions of Contract, the same shall be referred to the Director **Centurion Science & Technology Entrepreneurship Facilitation Center**, Odisha or other officer nominated by him who will be the sole arbitrator.

The award of the arbitrator shall be final and binding on the parties of this contract. The venue of the arbitration in all cases shall be Bhubaneswar.

The above Terms and Conditions are accepted

**Signature of the Bidder  
with office seal**

## Annexure – I

### LIST OF REQUIRED EQUIPMENT FOR SMALL- SCALE BAKERY

Sl. No.	Item / Equipments	Requirement Specification	Unit. Qty Required
<b>1</b>	Rotary Rack Oven : Single Trolley <b>Accessories:</b> Diesel Tank With Filter Connecting To Oven, 6No. Trollys, 50 No. Trays (Standard Size - ) , Bread Moulds 1 Set - Indian Make	150 – 200 Loaves Bread Per Batch 400gm Bread Loaves Each. Approx. Time For Baking Each Batch : 20 -25 Min 300-400 Loaves Per Hour	<b>1</b>
<b>2</b>	Rotary Rack Oven: Single Deck Oven: 80 Bread Per Batch , Purpose: Standby, Training Of Baking Assistants, And Baking Of Non-Bread Bakery And Confectionary Items <b>Accessories:</b> Diesel Tank With Filter Connecting To Oven, 6No. Trollys, 50 No. Trays (Standard Size - ) , Bread Moulds 1 Set - Indian Make	75 -100 Loaves Bread Per Batch 400gm Bread Loaves Each.  Approx. Time For Baking Each Batch : 20 -25 Min 150 -200 Loaves Per Hour	<b>1</b>
<b>3</b>	Bread Slicer / Table Top Model - Indian Make	24 Blades	<b>2</b>
<b>4</b>	Planetary Mixer – 40 Litre (Imported) : Purpose: Batter Mixing For Non-Bread Baking Dough	Bowl Capacity : : 40liters Power(Hp):1.5 Vol./Fre.(V-Hz):220/380	<b>1</b>
<b>5</b>	Spiral Mixer – 50 Kg ( Imported )	Kneading Cap.(Kg):50kg(Dough) 30kg(Flour)	<b>1</b>

		Spiral&Bowl Speed(Rpm) :115/230, Power(Kw):4.0	
<b>6.</b>	Proving Chamber Indian Make	Size: Matching Oven Capacity	<b>1</b>
<b>7.</b>	Deep Freezer : Standard Indian Make  Purpose : For storage of raw materials	Capacity : 400 Ltrs	1
<b>8</b>	Refrigerator Standard Indian Make  Purpose : For storage of raw materials in 2 different rooms of the production site	Capacity : 300 Ltrs	2

## Annexure – II

### FORM OF BID

#### ( Technical Bid )

<b>Name and Address :</b>	<b>M/s Centurion Science &amp; Technology Entrepreneurship Facilitation Center, HIG 5, BDA Duplex Phase I, Pokhariput, Bhubaneswar, 751 020</b>
<b>Description of Work :</b>	<b>Supply, installation, testing, commissioning and trial run of small scale bakery production equipments at UMBC Bhubaneswar.</b>

Dear Sir,

- 1.0 Having examined the bidding documents including the general conditions of contract, specifications, schedule of quantities included in or referred to in the bidding documents  
For the execution of above mentioned works, we, the undersigned offer to supply and deliver goods and services including installation, testing, commissioning and trial run of the proposed small scale Bakery production unit to be established by your esteem organisation.
- 2.0 We, undertake, if our bid is accepted to commence the works within 15 days of receipt of the notification of award, and to complete and deliver the whole of the above said works comprised in the contract within 45 days calculated from the day of the receipt of the notification of Award.
- 3.0 If our bid is accepted we will furnish a security in form of bank guarantee (as per the format provided in this bidding Document) to be jointly and severally bound us for the due performance of the contract. The bank guarantee shall be equivalent to the advance amount and the performance Guarantee.
- 4.0 We agreed to abide by this bid for the period of 90 days from the date of bid opening , and it shall remain binding upon us and may be accepted at any time before the expire of that period.
- 5.0 Unless and until an agreement is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a bidding contract between us.
- 6.0 We understand that you are not bound to accept the lowest or any bid may receive.

Dated this \_\_\_\_\_ days of \_\_\_\_\_ 20\_\_\_\_\_

Signature \_\_\_\_\_

In the capacity of \_\_\_\_\_

Duly authorized to sign the bid for and on behalf of

\_\_\_\_\_  
(In the capital letter)

## Annexure – III

### FORM OF BID

#### ( Commercial Bid )

**Name and Address :** M/s Centurion Science & Technology  
Entrepreneurship Facilitation Center, HIG 5, BDA  
Duplex Phase I, Pokhariput, Bhubaneswar, 751  
020

**Description of Work :** Supply, installation, testing, commissioning and  
trial run of small scale bakery production  
equipments at UMBC Bhubaneswar.

Dear Sir,

- 1.0 Having examined the bidding documents including the general conditions of contract, specifications, schedule of quantities included in or referred to in the bidding documents  
For the execution of above mentioned works, we, the undersigned offer to supply and deliver goods and services including installation, testing, commissioning and trial run of the proposed small scale Bakery production unit to be established by your esteem organisation.
- 2.0 We, undertake, if our bid is accepted to commence the works within 15 days of receipt of the notification of award, and to complete and deliver the whole of the above said works comprised in the contract within 45 days calculated from the day of the receipt of the notification of Award.
- 3.0 As detailed in the price schedule, and maintain whole of said works, in conformity with the said conditions of contract, specifications and schedule of quantities for the sum of Rs. \_\_\_\_\_(Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid and the said technical specifications, drawings and conditions.
- 4.0 If our bid is accepted we will furnish a security in form of bank guarantee (as per the format provided in this bidding Document) to be jointly and severally bound us for the due performance of the contract. The bank guarantee shall be equivalent to the advance amount and the performance Guarantee.
- 5.0 We agreed to abide by this bid for the period of 90 days from the date of bid opening , and it shall remain binding upon us and may be accepted at any time before the expire of that period.

6.0 Unless and until an agreement is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a bidding contract between us.

7.0 We understand that you are not bound to accept the lowest or any bid may receive.

Dated this \_\_\_\_\_ days of \_\_\_\_\_ 20\_\_\_\_\_

Signature \_\_\_\_\_

In the capacity of \_\_\_\_\_

Duly authorized to sign the bid for and on behalf of

\_\_\_\_\_  
(In the capital letter)



### Annexure – IV

#### Schedule Of Quantities For Equipment For Small- Scale Bakery

Sl. No.	Item Description	Specification	Qty	Rate / Amount	
				Per Unit	Total
1					
2					
3					
4					
5					
6.					
7.					
8					

**Note : Taxes , Duties and other charges must be mentioned separately.**

### Annexure – V

#### Schedule Of Quantities For Installation, Testing, Commissioning, Trial Run and Hand over For Small- Scale Bakery

Sl. No.	Particulars	Details	Qty	Rate / Amount	
				Per Unit	Total
1					
2					
3					
4					
5					
6.					
7.					
8					

**Note : Taxes , Duties and other charges must be mentioned separately.**

**Annexure – VI**  
**Bank Guarantee Format For Advance Payment**  
**On Non Judicial Stamp Paper For Rs. 40/-**

In Consideration of the Centurion Science & Technology Entrepreneurship Facilitation Center, (herein called "The Company") having regard to grant advance of Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ) to M/s \_\_\_\_\_ having their registered office at \_\_\_\_\_ ( herein called "the said contractor") under the terms and conditions of the purchase Order No. : \_\_\_\_\_ Date : \_\_\_\_\_ made between The Company and M/s \_\_\_\_\_ for supply , installation, commissioning, test, trail run and guaranteeing of \_\_\_\_\_ ( herein called " the Order") on production of Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) against any loss/ damage caused to or suffered by the Company by reason of any breach by the said contractor of any of the condition in the order.

We , (the bank ) do hereby undertake to pay the amounts due and payable under this guarantee without any demur merely on a demand from Centurion Science & Technology Entrepreneurship Facilitation Center, stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the company by reasons of the contractor's failure to perform the said order. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee and shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ Only).

We, \_\_\_\_\_ ( the bank ) , further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order and that it shall be continue to be enforceable till all the dues of the company , under or by virtue of the said order have been fully paid and it's claims satisfied or dischared or till the company certifies that the terms and conditions of the said order have been fully and properly carried by the said contractor and accordingly discharge the guarantee and unless a demand or a claim under this guarantee is made on us in writing or before \_\_\_\_\_ , we shall be discharged from all liabilities under this guarantee thereafter.

We \_\_\_\_\_ ( the bank ) , further agree with the company that the company shall have this fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary in any of the terms and conditions of the said order, to extend the time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the power exercisable by the company against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said order and we shall not be relieved from our liability by reason of any such variation, or extension or for any

forbearance , act of omission on the part of the Company or any indulgence by the Company to the said Contractor or any such matter or thing whatsoever which under the law relating to the sureties would but for this provision have effect of so relieving us.

We, \_\_\_\_\_ ( the bank) , lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Company in writing.

Notwithstanding anything stated herein above the liability of the Bank Guarantee is restricted to Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ only ). The guarantee shall remain in force till the \_\_\_\_\_ and unless the guarantee is renewed or a claim is preferred against the bank within three months from the said date all rights of the Company under the guarantee shall cease and the bank shall cease and the bank shall be released and discharged from the liabilities hereunder.

Place :

Date

Signature  
Seal  
Code No. of the Bank

## Annexure – VII

<b>M/s Centurion Science &amp; Technology Entrepreneurship Facilitation Center</b>			
Please mention the document enclosed along with the offer as per the checklist.			
Sl. No.	PARTICULARS	YES	NO
1	The Bidding document – signed and sealed on each page		
2	Bid Form for Technical Bid		
3	Documentary evidence established that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted.		
4	Documentary evidence established that the goods and services to be supplied by the bidder conform to the bidding documents.		
5	Catalogue for the Machine / Equipments proposed to be supplied		
6	Copy of the latest Income Tax Return		
7	Copy of Latest Income Tax clearance certificate valid till the end of the bid validity period		
8	Copy of Latest Sales Tax clearance certificate valid till the end of the bid validity period		
9	Copy of Latest Excise clearance certificate valid till the end of the bid validity period		
10	Copy of DGS & D certificate if registered for the particular machine offered.		
11	Copy of Registered under NSIC certificate to be enclosed if applicable		
12	List of customer / clients with address and contact number to whom the said machines / equipments supplied along with performance certificate from the customer		
13	Authorized letter for participation in tender opening		
14	Copy of Quality certificate		
15	Earnest Money Deposit in accordance with Section II, Clause 2.		

16	The schedule for delivery, installation, testing, commissioning and hand over		
17	Bid Form for Commercial Bid		
18	Schedule Of Quantities For Equipment For Small- Scale Bakery		
19	Schedule Of Quantities For Installation, Testing, Commissioning, Trial Run and Hand over For Small- Scale Bakery		

Earnest Money Amount :

Demand Draft No :

Issue Date :

Name of Banker :

Authorized Signatory  
( With Seal )